



Louisiana Board of Examiners
of Certified Shorthand Reporters

1450 Poydras Street, Ste 630 • New Orleans, LA 70112 • (504) 568-2650



REGISTRATION FOR CERTIFICATION TESTING
Friday, September 25, 2026

TEST SITE: Benson Tower
1450 Poydras Street, Ste 739
New Orleans, Louisiana 70112

PLEASE PRINT				DATE: / /		
NAME: (Legal Name)			SHORTHAND METHOD:			
Last:			☐ Stenotype			
First:			☐ Stenomask			
Middle:			☐ Penwriter			
Have you ever taken a La. CCR exam before? ☐ Yes ☐ No						
If so, most recent date: _____						
PERSONAL INFORMATION						
Address:		City:		State:		
Home Phone:		Cell Phone:		Fax:		
E-mail Address:						
SSN:		DOB: / /		U.S. Citizen? ☐ Yes ☐ No		
What court reporting schools have you attended? (List school names & dates)		_____				
Do you hold or have you ever held a court reporting certificate/license from Louisiana or another State? ☐ Yes ☐ No		If "Yes" State: _____ Cert. No. _____ Date of issuance: _____ Issuing authority: _____				
Have you ever been convicted of a felony under the laws of the United States or any State? ☐ Yes ☐ No		If "Yes": explain in detail: _____ _____ _____				
EQUIPMENT REQUIREMENTS						
You must bring your own equipment to take the examination, including a computer/laptop, foot pedal, headphones, and etc. for transcription.						
**NOTE: First-time testers must complete both the skills and the written knowledge portions of the examination in full. Thereafter, individual segments may be taken. • Registration forms must be received (not postmarked) in the CSR Board office at 1450 Poydras Street, Ste 630 no later than 08/25/2026 and must be accompanied with a copy of your high school diploma or equivalency . Also, a copy of your background check from local Sheriff/Police Station . Registration forms received after 08/25/2026 will not be accepted. Failure to complete application in full or providing false information may result in disqualification. Signature _____			FEES (check one)			
			☐ Full Examination (\$265) **		\$	
			☐ Partial Examination (\$125)		\$	
			☐ Written Knowledge (\$140)		\$	
			TOTAL AMOUNT ENCLOSED Make check payable to: LA CSR BOARD 1450 POYDRAS STREET, STE 630 NEW ORLEANS, LA 70112		\$	

