LOUISIANA BOARD OF EXAMINERS
OF CERTIFIED SHORTHAND REPORTERS

PROVIDER APPLICATION

This application is to be used for requesting provider approval of a seminar from the CSR BOARD. A seminar provider may not advertise their seminar as approved for Louisiana c. e. credits without the express permission of the CSR BOARD. Please provide all required documentation as stated in the Provider Application Process page.

DATE:

NAME OF PROVIDER: **Louisiana Court Reporters Association**
PROGRAM TITLE: ***LCRA Continuing Education Seminar***

DATE AND LOCATION OF PROGRAM: **9/19/26 Holiday Inn, 2261 N. Causeway Blvd, Met., LA 70001**

IS SEMINAR REGISTRATION OPEN TO ALL CCR'S: YES **X** NO_____

IF NO, EXPLAIN:_____
_____

NCRA APPROVAL. YES **Applied for approval** NO_____

NVRA APPROVAL. YES_____ NO_____

IF YES, ATTACH COPY OF APPROVAL. APPROVAL MUST REFLECT NUMBER OF CREDITS TO BE ISSUED.

ADDITIONAL ITEMS TO BE ATTACHED:
A COPY OF YOUR AGENDA, A DESCRIPTION OF PROVIDER'S EXPERIENCE & QUALIFICATIONS, A DESCRIPTION OF THE REGISTRATION & COURSE ATTENDANCE PROCEDURES, A COPY OF THE EVALUATION FORM, A COPY OF THE PROVIDER VERIFICATION FORM, THE NAMES AND QUALIFICATIONS OF INSTRUCTORS, IDENTIFYING WHICH COURSES, A SIGNED STATEMENT FROM PROVIDER AGREEING TO SUBMIT TO THE CONTINUING EDUCATION COMMITTEE WITHIN 15 DAYS AFTER THE TRAINING A LIST OF CERTIFICATE HOLDERS WHO ATTENDED THE TRAINING AND THE NUMBER OF CREDIT HOURS EACH ARE ELIGIBLE, A SUMMARY OF THE EVALUATION RESPONSES.

SEMINAR CHAIR OR CONTACT:

NAME: **Peter Gilberti, CCR, Treasurer of LCRA**

ADDRESS: **P.O. Box 6705, Metairie, LA 70009**

PHONE: **(504) 458-2791**

EMAIL: **peter@lcraboard.org**

LOUISIANA COURT REPORTERS ASSOCIATION

CONTINUING EDUCATION SEMINAR

Saturday, September 19, 2026

The Louisiana Court Reporters Association is an organization that educates, protects, and promotes the court reporting profession in Louisiana. LCRA has been sponsoring continuing education seminars since the inception of the requirement for certified court reporters to receive continuing education in 1991. LCRA's board of directors has always consisted of at least one board member possessing a Certified Reporting Instructor certification from the National Court Reporters Association and continues to rely upon their certification and expertise during the preparation of a continuing education seminar.

We are the state affiliate of the National Court Reporters Association and routinely receive accreditation from them for reporters to receive national credits required for their certification(s).

LOUISIANA COURT REPORTERS ASSOCIATION

CONTINUING EDUCATION SEMINAR AGENDA

Saturday, September 19, 2026

I, PETER GILBERTI, Certified Court Reporter and member of the board of directors of Louisiana Court Reporters Association, do hereby agree to submit it to the Continuing Education Committee of the Louisiana Board of Examiners of Certified Shorthand Reporters within 15 days after the continuing education seminar, a list of certificate holders who attended all or a portion of the seminar and the number of credits for which each is eligible, as well as a summary of the evaluation responses completed by the participants in the seminar.

8/13/26
Date

Peter Gilberti
PETER GILBERTI, CCR
Board Member

LCRA CONTINUING EDUCATION AGENDA
Saturday, September 19, 2026
Holiday Inn, 2261 North Causeway Blvd.
Metairie, Louisiana

SESSION 1: 9:00 A.M. - 10:00 A.M.

SPEAKER: Vincent P. Borrello, Jr., CCR, RPR

SUBJECT: **LOUISIANA CODE OF ETHICS:**
Guidelines for Professional Practice for Louisiana Certified Court Reporters as defined in Title 46, Professional and Occupational Standards for Certified Court Reporters set forth by The Louisiana Board of Examiners of CSR.

BREAK: 10:00 A.M. – 10: 15 A.M.

SESSION 2: 10:15 A.M. – 11:15 P.M.

SPEAKER: Vincent P. Borrello, Jr., CCR, RPR

SUBJECT: **LOUISIANA RULES AND REGULATIONS**
This discussion will entail the Louisiana Board of Examiners of CSR's Rules and Regulations as defined in Title 46 of Administrative Procedures and Louisiana R.S. 37:2551-37:2560.

LUNCH: 11:15 P.M. – 12:15 P.M. (ON YOUR OWN)

SESSION 3: 12:30 P.M. – 1:30 P.M.

SPEAKER: Sal Brocato, JD

SUBJECT: **PATH TO THE DIGITAL WORLD AND LOUISIANA REPORTERS' PROCEDURAL FRAMEWORK AND ISSUES**
Mr. Brocato will identify the context of legal proceedings and the court reporting environment in the state of Louisiana.

BREAK: 1:30 P.M. – 1:45 P.M.

SESSION 4: 1:45 P.M. – 2:45 P.M.

SPEAKERS: Eve S. Kazik, CCR, RMR, CRI, RPR and Vincent P. Borrello, Jr., CCR, RPR

SUBJECT: **COURT REPORTER ROUNDTABLE DISCUSSION/Q &A AUDIENCE PARTICIPATION**
Ms. Kazik and Mr. Borrello will offer instruction on court reporting procedures for both official and freelance Reporters. They will also inform and educate the attendees on legislation that was filed in the 2026 session and how it would affect the court reporting field.

SESSION 5: 2:45 P.M. – 4:45 P.M.

SPEAKER: Tim Flak, CLVS

SUBJECT: **LAPTOPS FOR LEGAL PROCEEDINGS**
How do I know when it's time to replace my laptop? What should I consider when picking out my new device? Is there anything I can do to keep my laptop in tip-top shape to prolong its life and ensure it stays fast and responsive? CPU speed, RAM, drive types, resolution, do your eyes start to glaze over? What do these terms mean exactly and what is their purpose in a laptop? We will answer these questions and more as we go through the components of a laptop, one by one, clearly explaining their function and how they relate to your specific needs, as well as considering the overall price of the computer.

Vincent P. Borrello, Jr., RPR, CCR
Professional Bio

Vincent P. Borrello, Jr. has been an Official and Freelance Court Reporter since 1991, employed by Orleans Parish Juvenile Court, 24th Judicial District Court, Orleans Parish Civil District Court, and presently in Orleans Parish Criminal District Court. He is the President of Vincent P. Borrello, Jr. & Associates, Inc., Certified Court Reporters, which was formed in 1994.

In 2006, Vincent P. Borrello, Jr. was appointed to the Louisiana Board of Certified Shorthand Reporters for a three-year term by Gov. Blanco wherein he was elected Chairman of the Ethics Committee and Examination Committee. In 2009, he was reappointed by Gov. Jindal to the Louisiana Board of Certified Shorthand Reporters for another three-year term, wherein he was elected Chairman of the Education and Examination Committee. In 2009, he was also elected as a Board Member to the Louisiana Court Reporters Association where he served as Two-Year Director Official Court Reporter. In 2011, he was elected to serve as President for the Louisiana Court Reporters Association.

Vincent P. Borrello, Jr. has been a speaker at the Louisiana Judicial College Nuts-n-Bolts Seminar on court reporting issues and other Continuing Education Seminars, and has testified on several occasions before the Louisiana House and Senate Judiciary Committees.

Salvador M. Brocato, III
Professional Bio

Sal Brocato is the founder of the Brocato Law Firm, PLC. His solo litigation law firm handles Civil, Criminal and Traffic matters. For the past twenty-seven years, Sal has personally represented close to 4,000 clients.

He practices, primarily in Jefferson and Orleans Parish. However, his representations have taken him around the State of Louisiana. Sal has handled litigation matters on both the State and Federal level. He has represented clients in fifty-two courts around the State of Louisiana. During the litigation of civil matters, he has participated in hundreds of depositions and mediations.

Sal has taken fifty-one cases to trial before Judges and juries and in both State and Federal Courts. Additionally, he has handled dozens of appeals in four of the five State Appellate Courts, the Louisiana Supreme Court and the United States Fifth Circuit Court of Appeals.

Outside of his practice, Sal has been appointed by both Judges in First Parish Court as a Traffic Hearing Officer to handle traffic matters. During those nine appointments over five years, Sal has handled dockets of 16,500 cases and presided over ten trials."

PROFESSIONAL CREDENTIALS

State: Louisiana CCR since 1986

National: Registered Merit Reporter
Certified Reporting Instructor

CONTACT

PHONE:
504-975-9068

EMAIL:
kazikeve@gmail.com

ADDRESS:
5323 Memphis Street
New Orleans, Louisiana 70124

HOBBIES

Triathlon
Tennis

EVE KAZIK

Certified Court Reporter

EDUCATION

Delgado Community College, New Orleans, Louisiana
1983 - 1986
Certificate in Court Reporting. Clara Lienhard Award for excellence in court reporting.

Southeastern Louisiana University, Hammond, Louisiana
1981 - 1983
Associates of Arts in Office Administration

WORK EXPERIENCE

Criminal District Court Court Reporter
2012–Present
1986-2002
Reporting court proceedings and grand jury. Providing realtime reporting in Louisiana's first Computer Integrated Courtroom. Providing transcripts and litigation support to appellate court and lawyers.

Civil District Court Court Reporter
2002–2012
Reporting court proceedings. Providing daily copy services and realtime to the judges. Providing transcripts and litigation support to appellate court and lawyers.

Verbatim Academy of Court Reporting Owner, Director
1989–1999
Teaching court reporting and related subjects. Managing business aspects of the school. Designing curriculum. Hiring employees. Processing payroll and accounting.

Delgado Community College Court Reporting Instructor
1986-1988
Teaching court reporting. Hiring other teachers.

PRESENTATIONS

Teaching continuing education seminars for Louisiana, Mississippi, and Minnesota Court Reporters Associations and private classes.

TIM FALK, CLVS
tim@integrityvideo.com
tim@stenoassist.com
tim@deposremotely.com

9280 Chetwood Drive
Colorado Springs, CO 80920
(303) 630-9497 or (719) 394-DEPO

PROFESSIONAL SKILLS

- legal videographer
- trial tech hot seat operator
- remote video technologist
- exhibit technician
- technology consultant
- video synchronization to transcripts
- video editor
- web and graphic designer

WORK EXPERIENCE

OWNER AND VIDEOGRAPHER
Integrity Video LLC
www.integrityvideo.com
2010 – present

OWNER AND VIDEOGRAPHER
Remotely LLC
www.deposremotely.com
2021 - present

OWNER
StenoAsssist LLC
www.stenoassist.com
2024 - present

VIDEOGRAPHER
Freedom Reporting
www.freedomreporting.com
2007 – 2010

EDUCATION

EVANGEL UNIVERSITY (1996-2000 Springfield, MO)
Major: Bachelor of Arts, Biblical Studies
Minor: Spanish
- Graduated cum laude
- Declared Evangel University's "Outstanding Biblical Studies Graduate, 2000"

Louisiana Court Reporters Association
Continuing Education Seminar

SEMINAR EVALUATION

NAME: .....

Please circle the relevant number

A. SEMINAR CONTENT AND DELIVERY

1. How well did the presenters show professional credibility on the subject matter:

Poor Excellent

1 2 3 4 5

2. How much new useful information was gained from this course:

Very little Great deal

1 2 3 4 5

3. Which topics of the seminar were most helpful to you?

.....

4 Is there any other topic, which you would like to cover in future in more depth?

.....

5 Would you recommend LCRA sponsored seminars to other members of your industry:

Yes [ ]

No [ ]

6. How do you rate the facilitator/s' delivery

a. Teaching methods (use of examples, case studies, discussions, other techniques to enhance learning

Poor Excellent

1 2 3 4 5

b. Facilitators' communication skills

Poor Excellent

1 2 3 4 5

B. FACILITIES AND SERVICES

1. How would you rate the facilities and service in terms of:

• Layout:

Poor Excellent

1 2 3 4 5

• Comfort:

Poor Excellent

1 2 3 4 5

• General organization of the seminar:

Poor Excellent

1 2 3 4 5

• Efficiency and response of the organizers:

Poor Excellent

1 2 3 4 5

Timeliness and quality of the meal service:

OVER TO BACKSIDE

Poor Excellent
1 2 3 4 5

2. How can we improve the facilities and overall service to you?

.....

C. OTHER COMMENTS

1. Which other seminars/courses are you interested in attending?
(Any topic)

.....

2. Your other comments would be greatly appreciated:

.....

Thank you for your honest responses.